



TODAY'S DATE: _____

Applicant Information

Full Name: _____ **Are you over 18 years of age?**
 Yes No

Last First M.I.

Address: _____
 Street: _____ Apartment/Unit # _____

City State ZIP

Phone: _____ Email: _____

Date Available: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Valid driver's license?	YES <input type="checkbox"/>	NO <input type="checkbox"/>			
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	<i>(Answering Yes will not automatically bar you from obtaining a position with REACH-A-Child.)</i>		

If yes, explain: _____

Education

College: _____ Address: _____

Major: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

Major: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____	Relationship: _____
Company: _____	Phone: _____
Address: _____	

Full Name: _____	Relationship: _____
Company: _____	Phone: _____
Address: _____	

Full Name: _____	Relationship: _____
Company: _____	Phone: _____
Address: _____	

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____
 From: _____ To: _____ Reason for Leaving: _____
 YES NO
 May we contact your previous supervisor for a reference?
 Was your departure Voluntary or Involuntary? (Check one)

Company: _____ Phone: _____
 Address: _____ Supervisor: _____
 Job Title: _____

Responsibilities: _____
 From: _____ To: _____ Reason for Leaving: _____
 YES NO
 May we contact your previous supervisor for a reference?
 Was your departure Voluntary or Involuntary? (Check one)

Company: _____ Phone: _____
 Address: _____ Supervisor: _____
 Job Title: _____

Responsibilities: _____
 From: _____ To: _____ Reason for Leaving: _____
 YES NO
 May we contact your previous supervisor for a reference?
 Was your departure Voluntary or Involuntary? (Check one)

Military Service

Branch: _____ From: _____ To: _____
 Rank at Discharge: _____ Type of Discharge: _____
 If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I authorize REACH-A-Child (REACH) to verify the accuracy of the information provided herein, and I authorize former employers, educational institutions and credit agencies to release information concerning me to REACH. I also authorize REACH to give references and provide information about me in response to inquiries subsequent to my employment, if hired. As part of our procedure for processing your employment application, your personal and employment references may be checked. The IRS requires that you supply your birth certificate or other proof of authorization to work in the United States. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from your job. I also understand and agree that, if hired, my employment will not be for any definite period and may be terminated at any time, without previous notice and with or without reason, at the will of either myself or REACH. I also understand that no one has authority to promise me job security or continued employment, except the Executive Director of REACH, in a formal written agreement signed by both of us.

Signature: _____ Date: _____